

**UNIVERSITY OF MARYLAND  
COLLEGE OF AGRICULTURE AND NATURAL RESOURCES  
JOINT INSTITUTE FOR FOOD SAFETY AND APPLIED NUTRITION**

**POSITION ANNOUNCEMENT**

**FACULTY RESEARCH ASSISTANT**

*Non-Tenure Track Faculty*

*Full-Time (Term Appointment)*

The Joint Institute for Food Safety and Applied Nutrition (JIFSAN) at the University of Maryland College Park is looking for an individual to manage and implement its Risk Analysis Program activities that provide opportunities in education, outreach, and research for food safety professionals, students, and faculty with a wide range of interests. Responsibilities will include strategic direction and day-to-day management of all JIFSAN Risk Analysis Program activities. In addition the candidate will be responsible for teaching, a minimum of one Food Safety Risk Analysis Professional Development course.

***Responsibilities:***

- Manage the Risk Analysis Professional Development Program including marketing, instructor hiring and mentoring; website content development; develop a strategic plan for program growth, supervising IT support to JIFSAN education and teaching functions
- Serve as an Instructor in the teaching team for the Risk Analysis Professional Development programs
- Supervise IT Programmer Analyst and Web-Librarian positions
- Manage the FoodRisk.org by directing the activities of (1) a part-time information specialist (librarian) focused on maintaining and developing an efficient cataloguing system; (2) work closely with JIFSAN IT staff on issues of website design, troubleshooting, dynamic and static user interfaces, and posting of new material; (3) Collaborate with FDA staff as needed and appropriate to maintain and improve the technical content of FoodRisk.org, development of teaching materials and in research-related activities.
- Network with Federal agencies, International organizations, trade associations, academic institutions and others to identify and post risk-related data, methods, models, and related information on FoodRisk.org
- Represent JIFSAN at conferences and seminars (e.g., Society for Risk Analysis)
- Serve as primary JIFSAN Liaison with the Center for Risk Communication Research
- Monitor and respond to appropriate grant opportunities

***Qualifications:***

*Required –*

- Bachelor's degree
- Professional background in science, economics or other discipline relevant to food safety risk analysis
- Familiarity with the language and concepts of risk analysis
- Demonstrated ability to clearly present ideas, reports, recommendations, both orally and in writing is required
- Strong leadership skills
- Strong organizational skills; strong adherence to deadlines; strong interpersonal and communication skills

*Preferred –*

- M.S. or PhD
- Academic training or practical experience in evaluating and analyzing risk analysis needs as they pertain to governmental regulatory and/or information policy (e.g. collection and use of information, survey design) is desired
- Strong background in information structure management

***Salary and Benefits:***

Salary will be commensurate with experience. The University of Maryland offers an extensive benefits package.

***Applications:***

Send a letter of application, resume, transcripts (copy acceptable for application process), and three (3) professional references including; name, mailing address, telephone number, E-mail address to Ms. Vernora R. Petty, Search Committee - JIFSAN IT,0220 Symons Hall, University of Maryland, College Park, MD 20742-4452 **Or** you may submit your application materials in MS Word format to [vpetty@umd.edu](mailto:vpetty@umd.edu)

***Closing Date:*** October 12, 2007 or until a suitable candidate is selected.

*Minorities and Women Are Encouraged to Apply  
The University of Maryland is an Affirmative Action/Equal Opportunity Employer*